

**POSITION NOTICE**  
**BIG SPRING SITE**

**POSITION:** TODDLER TEACHER #214

**NOTE:** OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND, FBI FINGERPRINT CHECK AND CPS BACKGROUND CHECK.

**EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:** Must have an Associate degree in related field or CDA. CPR certification is required within one week of employment. Additional education recognized. Minimum of one (1) year of experience preferred; additional experience recognized. Knowledge of Texas Department of Family and Protective Services Child Care Licensing Standards and child development practices. Must maintain a valid Texas driver's license and be capable of driving a college van. Must be able to lift/carry/push/pull minimum of 50 lbs. Must pass pre-employment physical.

**DESCRIPTION OF JOB DUTIES:** Responsible for care, safety, and education of children. Maintain satisfactory attendance. Prepare and implement curriculum and daily indoor and outdoor activities. Provide direction to teaching assistant and part-time employees. Complete and maintain required reports, observations, and developmental assessments. For a complete list of job duties please see job description, available from Human Resources.

**SALARY RANGE:** \$25,707 - \$28,408

**POSITION AVAILABLE:** December 7, 2020

**TO APPLY:** Complete online application at: <https://howardcollege.edu/careers/>

**POSTED:** November 20, 2020

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran's status or any other characteristic protected under applicable federal or state law in its employment policies, procedures and processes as well as application and admission processes, educational programs and activities and college facilities.