HOWARD COLLEGE
HUMAN RESOURCES OFFICE

POSITION NOTICE
SWCD CAMPUS

POSITION:	**Interpreter Training Program Director/Faculty Member and Expressions Coordinator #604**
NOTE:	**OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.**
EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:	Associate's degree or specialized training required. National or State Certification required. Previous related experience preferred. Extensive knowledge of American Sign Language linguistics. Must demonstrate a thorough knowledge of the field or discipline; stay current in subject matter through professional development, involvement in professional organizations, and attending professional meetings, conferences or workshops. Demonstrate proficiency in Microsoft Office applications, email, and other computer software and technology necessary to support instruction, program administration, and effective communication.
DESCRIPTION OF JOB DUTIES:	Provide leadership and oversight of the Interpreter Training Program, including curriculum development, program evaluation, instructional staff coordination, budget management, student recruitment, and community partnerships. Ensure the program remains responsive to industry standards and workforce needs while developing educational and career pathways for students, including employment opportunities and transfer to other institutions. Reestablish, coordinate, and oversee the Expressions group to support student engagement, program recruitment, community outreach, and public relations for SWCD. Provide instruction in American Sign Language and interpreting courses. For a complete list of job duties please refer to the job description, available from Human Resources.
SALARY RANGE:	**$53,917 - $66,271 (12-month)**
POSITION AVAILABLE:	**January 4, 2027**
TO APPLY:	**Complete an online application at: www.howardcollege.edu/careers/**
POSTED:	**October 21, 2026**

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.