

**POSITION NOTICE
SAN ANGELO SITE**

POSITION: SAFETY AND SECURITY COORDINATOR II #557

NOTE: OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK AND DRUG AND ALCOHOL SCREENING.

**EXPERIENCE AND OTHER
QUALIFICATIONS REQUIRED:**

Some college/specialized training required. Additional education recognized. Eight (8) years related experience preferred. Must satisfactorily meet all qualifications for security officer commission as set forth by the Texas Occupations Code, Chapter 1702 to obtain a Level III Commissioned Officer License issued by the Texas Department of Public Safety. Must possess a working knowledge and understanding of relevant safety and security laws, regulations and procedures. Must have an understanding of student dorm living, college policies and procedures and have knowledge of the Clery Act and ADA principles and guidelines. Must possess tact, professionalism, communication skills and customer relations skills to resolve conflicts and gain cooperation. Must be able to complete and successfully pass a Minnesota Multiphasic Personality Inventory (MMPI) test. Must be able to lift/push/pull up to 75 lbs. and be able to bend, squat, run and climb stairs and pass a pre-employment physical exam. Must have and maintain a valid Texas driver's license. Must have basic computer skills and the ability to maintain confidentiality.

DESCRIPTION OF JOB DUTIES: Responsible for management and all aspects of safety and security operations at the San Angelo campus to include, but not limited to, faculty, staff, student body, guests, and visitors while on campus. This position will exercise independent judgment but will work with the Director of Safety and Security to ensure that situations are appropriately addressed and expectations for security and personal safety are achieved. For a complete list of job duties please refer to the job description, available from Human Resources.

SALARY RANGE: \$48,326 - \$53,728

POSITION AVAILABLE: Immediately

TO APPLY: Complete online application at: www.howardcollege.edu/careers/

POSTED: March 4, 2026

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.