



# HOWARD COLLEGE

Human Resources Office

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## POSITION NOTICE SAN ANGELO SITE

<b>POSITION:</b>	<b>PART-TIME CAREER NAVIGATOR #578</b>
<b>NOTE:</b>	<b>OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.</b>
<b>EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:</b>	High School graduate or equivalent required. Previous related experience preferred. Must have strong oral and written communication skills, excellent time-management abilities, and proficiency in Microsoft Office 365. Should also be comfortable working with numbers.
<b>DESCRIPTION OF JOB DUTIES:</b>	Meet with students regularly to help them overcome barriers to success. Provide guidance on furthering education and facilitate enrollments into other programs.
<b>SALARY:</b>	<b>\$14.00 per hour</b>
<b>POSITION AVAILABLE:</b>	<b>August 1, 2026</b>
<b>TO APPLY:</b>	<b>Submit completed employment application and materials at:</b> <a href="https://.howardcollege.edu/careers/.html">https://.howardcollege.edu/careers/.html</a>
<b>POSTED:</b>	<b>June 25, 2026</b>

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.

“Howard College, For Learning, For Earning, For Life!”

[www.howardcollege.edu](http://www.howardcollege.edu)