

**POSITION NOTICE**  
**SOUTHWEST COLLEGE FOR THE DEAF (SWCD)**

<b>POSITION:</b>	<b>RECRUITER / OUTREACH SPECIALIST #476</b>
<b>NOTE:</b>	<b>OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.</b>
<b>EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:</b>	Associates degree/specialized training required. Additional education recognized. Three (3) years related experience preferred. Experience / knowledge of college systems required. Excellent communication and fluency in expressive and receptive American Sign Language (ASL). Excellent communication in written skills, with a creative flair for content creation. Proficient in social media management tools.
<b>DESCRIPTION OF JOB DUTIES:</b>	Ability to coordinate, develop, and implement a recruitment and outreach plan. Responsible for planning and implementing marketing and recruiting activities to prospective students. For a complete list of job duties please refer to the job description, available from the Human Resources office.
<b>SALARY RANGE:</b>	\$34,393 - \$46,393
<b>POSITION AVAILABLE:</b>	Immediately
<b>TO APPLY:</b>	Complete an online application at: <a href="http://www.howardcollege.edu/careers/">www.howardcollege.edu/careers/</a>
<b>POSTED:</b>	June 25, 2024

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.