



**POSITION NOTICE**  
**BIG SPRING SITE**

**POSITION:** Program Chair-Veterinary Technology #287

**NOTE:** OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION MAY BE REQUIRED. BACKGROUND WILL BE REQUIRED.

**EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:** Associate degree and AVMA CVTEA certification required or Doctor of Veterinary Medicine with a current license. Must maintain certification. One (1) year related experience preferred. Knowledge of veterinary technology field. Ability to facilitate collaborative work. Strong verbal and written communication skills. Ability to prioritize and execute projects at different levels.

**DESCRIPTION OF JOB DUTIES:** Develop, implement, and review curriculum. Hire needed faculty and complete evaluations as assigned. Communicate with a program advisory committee. Develop academic schedule. Ensure all students are properly advised and on track for the program. Participate in recruiting duties. Work with business and industry for student internships/clinicals. Gain and maintain program accreditation. Adhere to grant policies and meet reporting deadlines. Must have and maintain a valid Texas driver's license. For a complete list of job duties please see job description, available from Human Resources.

**POSITION AVAILABLE:** November 1, 2021

**SALARY RANGE:** \$51,268 - \$74,438 (Salary commensurate with education & experience)

**TO APPLY:** Complete an online application at:  
<https://www.howardcollege.edu/careers/>

**REPOSTED:** May 23, 2022

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran status, or any other status protected under applicable federal or state law in its employment policies, procedures, and processes.