

**POSITION NOTICE
BIG SPRING CAMPUS**

POSITION: PROGRAM CHAIR- EMS/INSTRUCTOR #457

NOTE: OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION MAY BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Master's degree required. Three (3) years related experience preferred. Must be certified as a paramedic and have experience in appropriate medical or allied health educational settings. Must be proficient in computer programs including Microsoft Word, Excel, email, and data management.

DESCRIPTION OF JOB DUTIES: Responsible for all aspects of the EMS program including but not limited to all requirements necessary to achieve and maintain recognition by CoAEMSP/CAAHEP as an accredited EMS program. Responsible for administration, organization, supervision, and continuous quality review and improvement. For a complete list of job duties please refer to the job description, available from Human Resources.

SALARY RANGE: \$57,741 - \$70,095 (12-month position)

POSITION AVAILABLE: May 1, 2024 (Pending Board Approval)

APPLY TO: Complete online application at: <https://howardcollege.edu/careers/>

POSTED: April 10, 2024