

POSITION NOTICE
BIG SPRING SITE

HOWARD COTTAGE DAYCARE

POSITION: **PART-TIME CHILD CARE CLASSROOM ASSISTANT**

NOTE: **OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION MAY BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.**

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: High school diploma required. Formal child development/training coursework preferred. One year experience in a licensed child care facility required. Must be at least 18 years of age.

DESCRIPTION OF JOB DUTIES: Assisting in the supervision and instruction of toddler-aged and preschool-aged children; assisting children in meeting health care needs and developing children's daily living skills. Up to 19 hours per week.

SALARY RANGE: \$7.25 – \$9.90 per hour (wage varies based upon experience)

POSITION AVAILABLE: **Immediately**

TO APPLY: **Send or bring completed application to:**
HOWARD COUNTY JUNIOR COLLEGE DISTRICT
HUMAN RESOURCES OFFICE
1001 BIRDWELL LANE
BIG SPRING, TX 79720
(432) 264-5100 phone
(432) 264-5026 fax
Email: humanresources@howardcollege.edu

RE-POSTED: **November 20, 2017**

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion or veteran's status or any other protected class. Contact the Human Resources if assistance is needed during the application process.