

**PART-TIME ADULT EDUCATION LITERACY INSTRUCTOR**  
**San Angelo Site**

- POSITION:** PART-TIME AEL INSTRUCTOR #273
- NOTE:** OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.
- EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:** Bachelor's degree required or specialized training required. Three (3) years related experience and teaching certificate preferred. Ability to use computer, knowledge of MS Word, Excel, Outlook email and Zoom preferred. Ability to maintain confidentiality required.
- DESCRIPTION OF JOB DUTIES:** Instruct English Second Language (ESL) and high school equivalency courses at Howard College San Angelo. Includes assisting students navigate through testing procedures and further educational and career opportunities. Maintain student records and paperwork in accordance with grant requirements.
- SALARY:** \$20.50 per hour (19 hours per week)
- POSITION AVAILABLE:** August 23, 2021
- TO APPLY:** Complete online application at and attach transcripts, certifications at: <https://howardcollege.edu/careers/>
- POSTED:** August 13, 2021

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran's status, or any other characteristic protected under applicable federal or state law in its employment policies, procedures, and processes as well as application and admission processes, educational programs and activities and college facilities.