

**PART-TIME ADULT EDUCATION LITERACY CAREER NAVIGATOR**  
**San Angelo Site**

<b>POSITION:</b>	<b>PART-TIME AEL CAREER NAVIGATOR #282</b>
<b>NOTE:</b>	<b>OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.</b>
<b>EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:</b>	Some college required or specialized training. 1-year related experience preferred. Must have good oral and written communication skills. Organized and on time for appointments with students.
<b>DESCRIPTION OF JOB DUTIES:</b>	Complete HSE scholarship interviews with students and track pre and post tests. Knowledge of Microsoft Word and Excel required.
<b>SALARY:</b>	<b>\$9.00 per hour (19 hours per week)</b>
<b>POSITION AVAILABLE:</b>	<b>September 9, 2021</b>
<b>TO APPLY:</b>	Complete online application at and attach transcripts, certifications at: <a href="https://howardcollege.edu/careers/">https://howardcollege.edu/careers/</a>
<b>POSTED:</b>	<b>September 9, 2021</b>

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran's status, or any other characteristic protected under applicable federal or state law in its employment policies, procedures, and processes as well as application and admission processes, educational programs and activities and college facilities.