

**POSITION NOTICE
HOWARD COLLEGE
BIG SPRING SITE**

POSITION: **FACULTY-MATHEMATICS INSTRUCTOR #211**

NOTE: **OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.**

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Master's degree with 18 graduate hours in Mathematics required; additional education recognized. Teaching experience in higher education preferred. Ability to use Microsoft Word, Excel, PowerPoint, and Blackboard.

DESCRIPTION OF JOB DUTIES: Teach transfer-level math courses in multiple modes (face to face, online, ITV). Work with developmental faculty for co-requisite courses. Accurately follow FERPA guidelines regarding confidentiality. Appropriately record attendance and grades and submit to the Registrar at designated times. Complete CORE/SLO requirements. Attend appropriate trainings and meetings as required. Position requires employee to work on-campus and teach face-to-face classes. For a complete list of job duties please review the job description, available from Human Resources.

SALARY RANGE: **Per Faculty Salary Schedule (9-month position)**

POSITION AVAILABLE: **Immediately**

TO APPLY: **Complete online application and attach transcripts at:**
<https://howardcollege.edu/careers/>

POSTED: **October 14, 2020**

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran's status or any other characteristic protected under applicable federal or state law in its employment policies, procedures and processes as well as application and admission processes, educational programs and activities and college facilities.

