



HOWARD COLLEGE

Human Resources Office

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POSITION NOTICE BIG SPRING SITE

POSITION:	GROUNDS AND FLEET MAINTENANCE COORDINATOR #435
NOTE:	OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION MAY BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.
EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:	Associate degree or specialized training required. Eight (8) years related experience preferred. Knowledge of turf grass management, landscape, irrigation maintenance and installation and related equipment. Knowledge of planning, organizing, coordinating, and supervising a grounds department and fleet preventative maintenance program. Knowledge of operating a variety of equipment used for groundskeeping construction, maintenance, and excavation. Ability to work under stressful conditions and be professional in appearance, attitude and action. Ability to lift/push/pull up to 50 pounds and stand, walk, climb, crouch, kneel, or bend for long periods. Must maintain applicator license. Must have and maintain a valid Texas driver's license. Pre-employment physical examination required.
DESCRIPTION OF JOB DUTIES:	Supervise grounds maintenance personnel. Perform all duties in the maintenance care and modification of college grounds. Operation and upkeep of all groundskeeping equipment and machinery, small hand power tools or heavy equipment. Performs all duties in managing the fleet preventative maintenance program. For a complete list of job duties refer to the job description, available from Human Resources.
SALARY RANGE:	\$48,147 - \$55,703
POSITION AVAILABLE:	Immediately
TO APPLY:	Complete an online application at: www.howardcollege.edu/careers/
POSTED:	October 06, 2023

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.

"Howard College... For Learning, For Earning, For Life!"

www.howardcollege.edu