

POSITION NOTICE BIG SPRING SITE

POSITION:	ENGLISH INSTRUCTOR #500
NOTE:	OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.
EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:	Master's degree with 18 hours in English required. Additional education recognized. Previous related experience and teaching experience in higher education preferred. Ability to use Microsoft Word, Excel, PowerPoint, and Blackboard ULTRA.
DESCRIPTION OF JOB DUTIES:	Teach transfer-level English courses in multiple modes (face-to-face, online, dual credit high schools, ITV, and Zoom). Follow all FERPA and Howard College policies. Appropriately record attendance and grades and submit to the Registrar at appropriate times. Must work on-campus and teach face-to-face classes. For a complete list of job duties please refer to the job description, available from Human Resources.
SALARY RANGE:	Per Faculty Salary Schedule (9-month position)
POSITION AVAILABLE:	August 4, 2025
TO APPLY:	Complete an online application at: https://www.howardcollege.edu/careers/

POSTED: 2/21/2025

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.