

**POSITION NOTICE
DISTRICT SITE**

POSITION: **District Computer Technician #503**

NOTE: **OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.**

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Associate degree or specialized training required. Additional education will be recognized. Three (3) years related experience preferred. Knowledge of the current Windows Operating System based on personal computer applications, repair, and maintenance. Ability to read computer screens; communicate effectively over the phone; and use computer keyboard. Ability to lift/push/pull up to 50 pounds and stand, walk, climb, crouch, kneel, or bend for long periods. Pre-employment physical examination required.

DESCRIPTION OF JOB DUTIES: Provides technical support and services to the Howard College District, as needed. Areas of support include PC support, network support, email clients, Linux support, and training. Will serve as primary support for SWCD and Lamesa with backup responsibilities on the Big Spring Campus.

SALARY RANGE: **\$44,818 – \$50,220**

POSITION AVAILABLE: **Immediately**

TO APPLY: **Complete online application and attach materials at:**
<https://howardcollege.edu/careers/>

POSTED: **March 19, 2025**

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.