

**POSITION NOTICE**  
**SOUTHWEST COLLEGE FOR THE DEAF (SWCD) SITE**

**POSITION:** **DIRECTOR OF STUDENT SUCCESS / DISTRICT ACCESSIBILITY COORDINATOR #380**

**NOTE:** **OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.**

**EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:** Master's degree in Counseling, Vocational Rehabilitation, Social Work, Psychology, or other related field required. Additional education will be recognized. Five (5) years related experience preferred. LPC, LMSW, CRC, LPC-I or participation in a pre-licensure supervision program preferred. Knowledge of career development and personal counseling theories, professional counseling/social work ethics and career interest assessments. Knowledge of application of the Americans with Disabilities Act (ADA) for students in post-secondary settings. Ability to work collaboratively with administrators, student services personnel, faculty, and students. Must have the ability to use computer programs including Microsoft Office programs. Fluency in American Sign Language required.

**DESCRIPTION OF JOB DUTIES:** Provide counseling services for SWCD students and provide oversight of district accessibility policies and procedures. Oversee delivery of reasonable accommodations for students with disabilities. Inform and educate district employees about ADA. Maintain and update resources for the Student Success office. Work flexible hours and will be on call for emergency counseling on weekends and off duty hours. For a complete list of job duties please refer to the job description, available from Human Resources.

**SALARY RANGE:** \$52,532 - \$60,088

**POSITION AVAILABLE:** Immediately

**TO APPLY:** Complete an online application at: <https://howardcollege.edu/careers/>

**POSTED:** February 17, 2023