

POSITION NOTICE
SOUTHWEST COLLEGE FOR THE DEAF (SWCD) SITE

POSITION: **DIRECTOR OF STUDENT SUCCESS / SWCD ACCESSIBILITY
COORDINATOR #326**

NOTE: **OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS
DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL
BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND
CHECK.**

**EXPERIENCE AND OTHER
QUALIFICATIONS REQUIRED:** Master's degree in counseling, vocational rehabilitation, social work, psychology, or related field required. Additional education will be recognized. Five (5) years related experience preferred. LPC, LMSW, CRC, LPC-I or participation in a pre-licensure supervision program preferred. Knowledge of career development and personal counseling theories, professional counseling/social work ethics and career interest assessments. Knowledge of application of the Americans with Disabilities Act for students in post-secondary settings. Ability to work collaboratively with administrators, student services personnel, faculty, and students. Must have the ability to use computer programs including Microsoft Office Word, Excel, Power Point, and internet browsers. Fluency in American Sign Language (ASL) required.

DESCRIPTION OF JOB DUTIES: Provide counseling for SWCD students and provide oversight of SWCD accessibility policies and procedures. Coordinate delivery of reasonable accommodations for students with disabilities. Maintain and update resources for the Student Success office. For a complete list of job duties please refer to the job description, available from Human Resources.

SALARY RANGE: **\$45,516 - \$58,334**

POSITION AVAILABLE: **July 1, 2022**

TO APPLY: **Complete an online application at: <https://howardcollege.edu/careers/>**

RE POSTED: **June 6, 2022**