

POSITION NOTICE
BIG SPRING SITE

POSITION: CHIEF INSTRUCTIONAL OFFICER #490

NOTE: OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Doctorate degree required. Eighteen (18) years related experience preferred. Administrative experience including community relations, program development, budgeting, and eLearning. Strong interpersonal skills and a broad understanding of the community college and education in general. Expertise in higher education instructional divisions. Demonstrated ability to provide creative leadership and a commitment to the principles of Continuous Quality Improvement.

DESCRIPTION OF JOB DUTIES: The Chief Instructional Officer is a member of the Administrative Cabinet. Oversee academic programs and curriculum development for the district to ensure adherence with best practices and compliance with THECB and SACSCOC policies, implement changes as needed and submit reports as requested. In conjunction with instructional and student services leaders across the district, oversee the development and implementation of effective academic and career pathways for students. For a complete list of job duties refer to the job description, available from Human Resources.

SALARY RANGE: \$98,210 - \$109,598

POSITION AVAILABLE: Immediately

TO APPLY: Complete online application at: <https://howardcollege.edu/careers/>

POSTED: November 8, 2024