

**POSITION NOTICE
BIG SPRING SITE**

POSITION: Pre-K Teaching Assistant #592

NOTE: OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Some college or technical training required. Additional education recognized. Three (3) year related experience preferred. Must be at least 18 years old. Knowledge of child development, positive behavior management techniques and developmentally appropriate early childhood practices. Basic computer and effective communication skills. Pre-employment physical examination required. Must meet physical requirements of the job including being able to bend, stoop, and stand for long periods, sit on the floor, and sit in child sized chairs. Must be able to lift/carry/push/pull minimum of 50 lbs.

DESCRIPTION OF JOB DUTIES: Responsible for assisting the teacher in developing and implementing learning experiences that promote the social, emotional, and physical development of each child within a safe and healthy environment. Must have the ability to manage the classroom in the absence of the teacher. For a complete list of job duties please refer to the job description, available from Human Resources.

SALARY RANGE: \$30,570 - \$35,972

POSITION AVAILABLE: Immediately

TO APPLY: Complete online application at: <https://howardcollege.edu/careers/>

POSTED: August 28, 2026

It is the intent of the Howard County Junior College District not to discriminate nor tolerate discrimination or harassment against any legally protected category, class, characteristic, or on the basis of any other legally protected status in its employment policies, procedures, and processes to ensure employees and applicants are treated fairly and respectfully.