

**POSITION NOTICE  
BIG SPRING SITE**

**POSITION:** Government Instructor #572

**NOTE:** OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.

**EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:** Master's degree with 18 hours in English required. Additional education recognized. Previous related experience and teaching experience in higher education preferred. Ability to use Microsoft Word, Excel, PowerPoint, and Blackboard ULTRA.

**DESCRIPTION OF JOB DUTIES:** Responsible for teaching transfer-level Government courses across multiple instructional formats, including face-to-face, online, dual credit high schools, ITV, and Zoom. Ensure compliance with all FERPA regulations and Howard College policies. Accurately maintain and submit attendance and grade records to the Registrar in a timely manner. Fulfill Student Learning Outcomes (SLO) requirements. Participate in required training and meetings. This position requires on-campus presence and instruction of face-to-face courses. For a complete list of job duties please refer to the job description, available from Human Resources.

**SALARY RANGE:** Per Faculty Salary Schedule (9-month position)

**POSITION AVAILABLE:** August 1, 2026

**TO APPLY:** Complete an online application at:  
<https://www.howardcollege.edu/careers/>

**POSTED:** April 30, 2026