

**POSITION NOTICE
BIG SPRING SITE**

POSITION: **COMPUTER SCIENCE INSTRUCTOR #307**

NOTE: **OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.**

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Masters degree with 18 hours in Computer Science or Information Technology required. Two (2) years related experience preferred. Additional education recognized. Must have prior teaching experience in Computer Science or Information Technology. Ability to use computer programs including Microsoft Word and email.

DESCRIPTION OF JOB DUTIES: Responsible for the organization, administration, and continuous review of the Computer Information Systems program. Teach transfer and non-transfer Computer Science and Information Technology courses (face-to-face, online, ITV and Zoom). Accurately follow FERPA guidelines regarding confidentiality; maintain attendance and grades and submit to the Registrar at appropriate times. Attend required trainings and meetings. Position requires employee to work on campus and teach face-to-face. For a complete list of job duties please refer to the job description, available from Human Resources.

SALARY RANGE: **Per Faculty Salary Schedule (10-month position)**

POSITION AVAILABLE: **August 2022**

TO APPLY: **Complete online application at: www.howardcollege.edu/careers/**

POSTED: **March 8, 2022**

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran status, or any other status protected under applicable federal or state law in its employment policies, procedures, and processes.