

**POSITION NOTICE
BIG SPRING SITE**

POSITION: ASSISTANT MEN'S BASKETBALL COACH #234

NOTE: OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Bachelor's degree required; Masters preferred. Two (2) years related experience preferred. Ability to use computer, have and maintain a valid driver's license, and familiarity with the athletic recruiting process.

DESCRIPTION OF JOB DUTIES: Maintain sufficient knowledge of current District procedures. Maintain satisfactory attendance, assist with: recruitment of qualified student athletes and in the management of the program budget expenditures, organization and supervision of team practices and contests, facilities, and equipment management. Supervise tutorial and academic progress of student athletes. Supervise the compilation and dissemination of appropriate records and statistics associated with contests. Supervision of off-court demeanor and behavior of student athletes, provide a high quality of moral and ethical leadership. Know and adhere to all NJCAA Region 5 and WJCAC rules and guidelines. For a complete list of job duties please refer to the job description, available from Human Resources.

SALARY RANGE: \$32,361 - \$36,139 (12-month position)

POSITION AVAILABLE: May 31, 2021

TO APPLY: Complete an online application at <https://www.howardcollege.edu/careers/>

POSTED: May 7, 2021

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran's status, or any other characteristic protected under applicable federal or state law in its employment policies, procedures, and processes as well as application and admission processes, educational programs and activities and college facilities.