

**POSITION NOTICE  
SAN ANGELO SITE**

**POSITION:** **ADJUNCT SCHOOL BUSINESS ADMINISTRATION INSTRUCTOR #187**

**NOTE:** **OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION MAY BE REQUIRED. MAY BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.**

**EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED:** Associates degree required. Five (5) years related experience preferred. Experience in School Business Office Administration financials and/or student data.

**DESCRIPTION OF JOB DUTIES:** Provides instruction for courses within the School Business Administration Program.

**SALARY RANGE:** **Per adjunct faculty schedule (Pending Board Approval)**

**POSITION AVAILABLE:** **August 3, 2020**

**TO APPLY:** Complete an application online and attach transcripts at:  
<https://howardcollege.edu/careers/>

**POSTED:** **July 21, 2020**

It is the intent of the Howard County Junior College District to provide equal employment opportunity for all persons regardless of race, color, national origin, sex, disability, age, religion, genetic information, veteran's status or any other characteristic protected under applicable federal or state law in its employment policies, procedures and processes as well as application and admission processes, educational programs and activities and college facilities.