

**POSITION NOTICE
SAN ANGELO**

POSITION: PART-TIME AEL INSTRUCTOR #224

NOTE: OFFICIAL TRANSCRIPTS AS WELL AS ANY OTHER DOCUMENTS DISCLOSING CREDENTIALS PERTAINING TO THIS POSITION WILL BE REQUIRED. WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.

EXPERIENCE AND OTHER QUALIFICATIONS REQUIRED: Bachelor's degree required with previous related work experience and teaching certificate preferred. Ability to use computer, including Microsoft Word, Excel, and Outlook email. Ability to maintain confidentiality required.

DESCRIPTION OF JOB DUTIES: Instruct high school equivalency courses located at the Roy K. Robb Corrections Facility. Includes assisting students navigate through testing procedures and additional educational opportunities. Maintain student files and paperwork.

SALARY RANGE: \$20.50 per hour

POSITION AVAILABLE: Immediately

TO APPLY: Complete an online application at <https://howardcollege.edu/careers/>

REPOSTED: March 7, 2022